

Integrated Payment System (IPS) User Manual for Schools & Exam Functionaries

**CENTRAL BOARD OF SECONDARY
EDUCATION, DELHI**



CBSE/Coord/IPS/2025

11/09/2025

To

**The Principal/Centre Superintendents,
Chief Nodal Supervisors,
Coordinators,
Exam Functionaries of Board Examinations 2025**
(Through CBSE website)

Subject: Launch of Integrated Payment System-2025

Madam/Sir,

Each year, CBSE conducts Board Examinations for its candidates studying in CBSE affiliated schools across India and abroad. For academic session 2024-25 the class X and XII examinations had started with practical examinations in the month of November 2024 (for winter bound schools) and during January to mid-February 2025 (for summer bound schools). Thereafter, theory examinations are being scheduled from 15.02.2025 to 04.04.2025. These examinations are conducted through 7842 CBSE schools fixed as exam Centers across India and foreign countries.

Such mega examinations can only be conducted successfully with the dedicated and active participation of all concerned stakeholders. The exam functionaries play a very vital role in conducting the board examinations and evaluation of answer books for timely declaration of results. Their services during the examinations are acknowledged by the Board by way of remuneration and honorarium at prescribed rates. The board ensures that Centre charges, expense on logistics, remuneration, conveyance, TA/DA etc. are paid to the beneficiary on time in their bank account with minimum procedural formalities.

The Integrated Payment System (IPS) is a stepping stone in our endeavor to make timely payments to all exam functionaries/schools. The first installment towards Center charges to all exam Centers has been released on 17.02.2025. CBSE will start other IPS modules viz. IPS Practical 2025, IPS Marking Scheme 2025, Centre Final Payment 2025 and Sport Evaluation 2025 in coming days.

The success of the payment portal lies in correct recording and uploading of data on other inter related portals like OECMS and TETRA from where data is automatically fetched. Hence, all are once again reminded on filling of correct data during period of duty.

-sd-

(Dr. Sanyam Bhardwaj)
Controller of Examinations

Contents

Chapters		Page
01	Background	3
02	Centre 1st Installment (Advance)	7
03	Centre Final Payment	12
04	Practical Examinations Payment	21
05	Spot Evaluation Payment	28
06	Marking Scheme Payment	38

Chapter - 01

Background

Introduction

CBSE is an autonomous body under Ministry of Education, Department of School Literacy, Ministry of Education, Government of India. It was founded in the year 1929 with a goal to manage & spread school education in Central India, Rajputana and adjoining province. In its quest to achieve the goal, today, more than 30 thousand schools are affiliated with CBSE in India as well as foreign countries. Each year CBSE conducts Secondary School Examinations and Senior Secondary Certificate Examinations. These examinations are successfully conducted by engaging more than 10 lakhs principals and teachers, and CBSE acknowledges them for performing board duties at prescribed rates of remuneration, TA/DA, Conveyance etc.

Integrated Payment System (IPS)

The Integrated Payment System (IPS) was first launched in the year 2022. The newly designed IPS technology has digitally changed the earlier manual and time-consuming procedure into an efficient, human-error-free system. Its transformative capabilities enable automatic calculations and eliminate human intervention. IPS allows for direct bank transfers of remuneration and TA/DA to the intended payee. This was accomplished by integrating IPS software with the bank's payment gateway. This innovative system has not only enhanced efficiency but also set a benchmark for digital payment mechanisms in CBSE.

Features of IPS

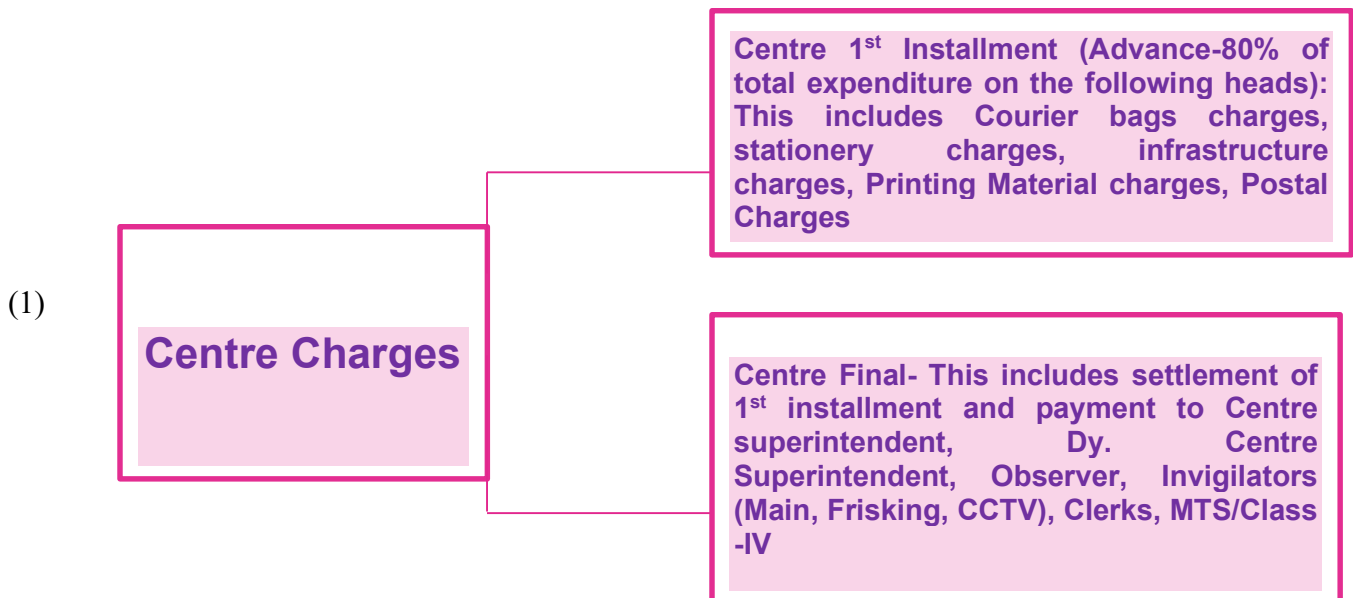
The IPS has following features:

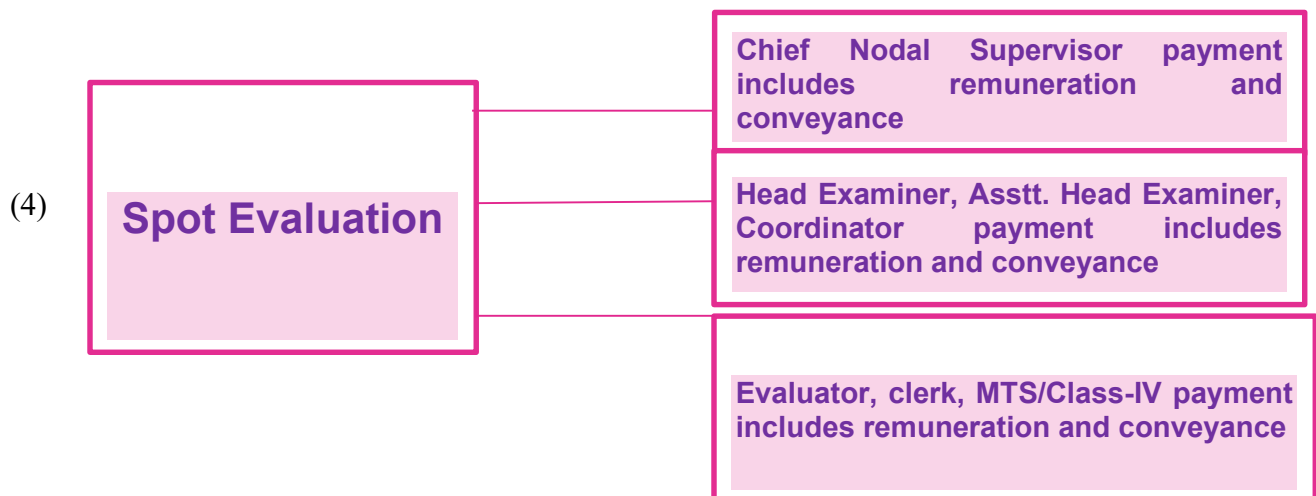
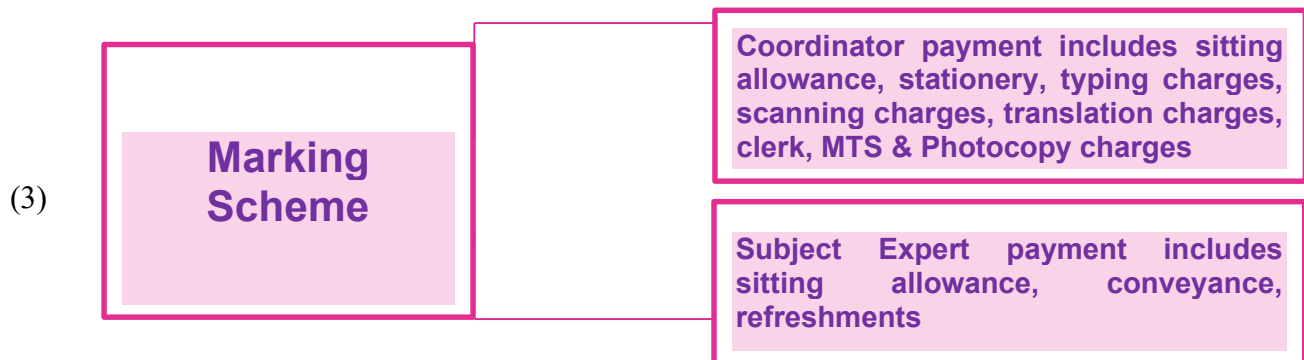
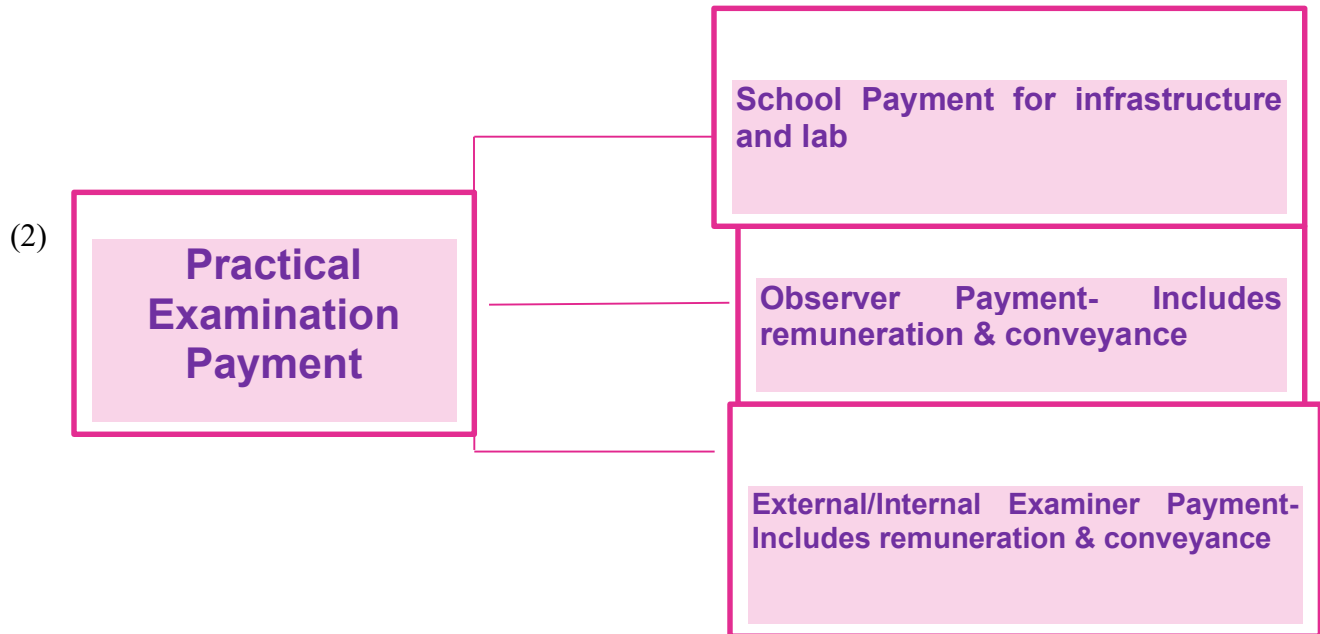
- ❖ IPS is user friendly software application which is convenient to use.
- ❖ IPS standardizes the payment process at normative rate of remuneration, conveyance, refreshments charges, Centre charges etc. used for making payments.
- ❖ The calculation of the amount is automatically made by the system based on the defined logic and formula. Hence, the accuracy in computation of remuneration is impeccable.

- ❖ It enables direct bank transfer of fund to the beneficiary bank account.
- ❖ It is faster than manual payment process and success rate of payment is high in comparison to the old payment system.
- ❖ IPS ensures transparency as it removes all manual intervention.
- ❖ IPS can be used from any place in India.

Types of Payments Disbursed through the IPS.

The following payments on account of conducting Practical & Theory examinations as well as evaluation of answer books are paid through IPS:





Teething Problems

Some of the issues noticed during the course of implementation of IPS during previous years are enumerated below for information. These issues are prime reasons for failure of transactions and delay in payment. Stakeholders are cautioned to avoid such mistakes while filling data on IPS portal.

- Incomplete/wrong bank account details.
- Bank account details are entered correct but one digit/number is different resulted in successful payment not to the account of concerned beneficiary but some other person's account.
- Bank account number entered is in respect of closed account/passive account.
- Wrong entry of No. of duty days/no. of copies evaluated on other dependent portals. Such mistake resulted in short payment to the beneficiary.
- Data not uploaded on OECMS/TETRA portal.
- Users forget to freeze data on IPS portal after entering the details.
- Spelling mistake in name etc.
- No data has been provided on IPS portal.

Purpose of User Manual

The purpose of this User Manual is to provide comprehensive guidance on navigating and utilizing the Integrated Payment System (IPS) specifically tailored for the examination process administered by the Central Board of Secondary Education (CBSE). This manual outlines step-by-step instructions for accessing and operating the IPS platform efficiently. Users will gain insight into the system's functionalities, including automated calculations, direct bank transfers, and error prevention mechanisms.

Users are advised to meticulously follow each and every step mentioned in this user manual for successful completion of payment process.

Important Note

The school dashboard shows successful payment made to any beneficiary. It also shows if any payment has failed or has been rejected. If there has been any rejected or failed payment, schools are requested to re-check the account details, re-fill it correctly & refreeze any such payments so that the payments are automatically updated. It is seen that some schools falter and do not refreeze such details because of which such payments are not released.

Chapter 2

Centre 1st Installment (Advance)

1. Brief Overview

Centre 1st Installment is paid to examination Centre in advance for meeting infrastructure related expenditure to conduct the examinations. 80% of total expenditure on heads like courier bags, stationery charge, infrastructure usage charge, printing Centre material charge and postal charge is paid as 1st installment in advance. The IPS process flow is as under:

IPS (Centre 1st Installment Examination 2025)



2. Login

Step-1: Visit CBSE website <https://cbse.gov.in> and click on the icon “**Pariksha Sangam**”

Step 2 : After entering “Pariksha Sangam” portal: Click on menu “**School (Ganga)**” and then **Communication & Integrated Payment System**. Thereafter, click on **Tab Integrated Payment System**. The system will take user to page where various IPS modules will appear.

Step-3: Click on **Board Exam 2025**. Thereafter, enter your school's existing credentials used for LOC/Registration for IPS Log-in .

Central Board of Secondary Education
Center Advance IPS 2024

G20
भारत 2023

75
INDEPENDENCE

SCHOOL LOGIN

User ID

Password

Kindly Enter Above Captcha

SUBMIT

3. Center Account Detail

Click on Center Account details utility, add your correct account details and click on submit button.

CENTER ACCOUNT DETAILS

Center No & Name

XXXXXXXXXXXXXXXXXXXXXXXXXXXX
819114 - MASONIC PUBLIC SCHOOL B-1 VASANT KUND NEW DELHI

School Account Holder Name

Account No.

Confirm Account No.

IFSC

BACK

SUBMIT

NEXT MODULE

S.No.	Center Code	Name	IFSC	Account No	
1	819114				<div style="background-color: #dc3545; color: white; padding: 2px 5px; font-size: 0.8em;">EDIT</div>

In case of mistake noticed after submission and before freezing the data rectification can be done by clicking on the Edit button.

4. Freeze Payment

To freeze the payment, choose the respective type and click on the Find button. You will get the consolidated report of your payment. Once Payment is in “freeze” status, this will be sent for processing and after this, you cannot update the payment.

FREEZE PAYMENT

Once Payment is freed this will be sent for processing.

Type

Centre Fixed Remuneration First Instalment

[BACK](#) [FIND](#) [NEXT MODULE](#)

☐ It is certified that payment has been claimed as per duties assigned by CBSE and if any payment is received in excess it will be refunded to CBSE.

[FREEZE](#)

School Details	Region - DELHI Center - 819114 School No - 25006
Exam Days & Total Registered Students (All Subjects & Max Students)	Total Exam Days - 25 Max No.of Students (in a day) - 267
Courier bags(per day at exam centers * 50)	₹ 1250
Infrastructure (Max Student * 10)	₹ 2670
Stationary (Max Student * 15)	₹ 4005
Printing Center Material (Max Student * 3)	₹ 801
Postage Charges (per day at exam centers * 500)	₹ 12500
Final Amount	₹ 21226
Advance Amount 80%	₹ 16980.80
Payable Amount	₹ 16981

5. Payment Report

In the Final Payment Report Function you will get payment status of the payment by selecting type and click on find.



Central Board of Secondary Education
Center Payment IPS 2024



MENU

FINAL PAYMENT REPORTS

Type

Centre Fixed Remuneration First Installment

BACK

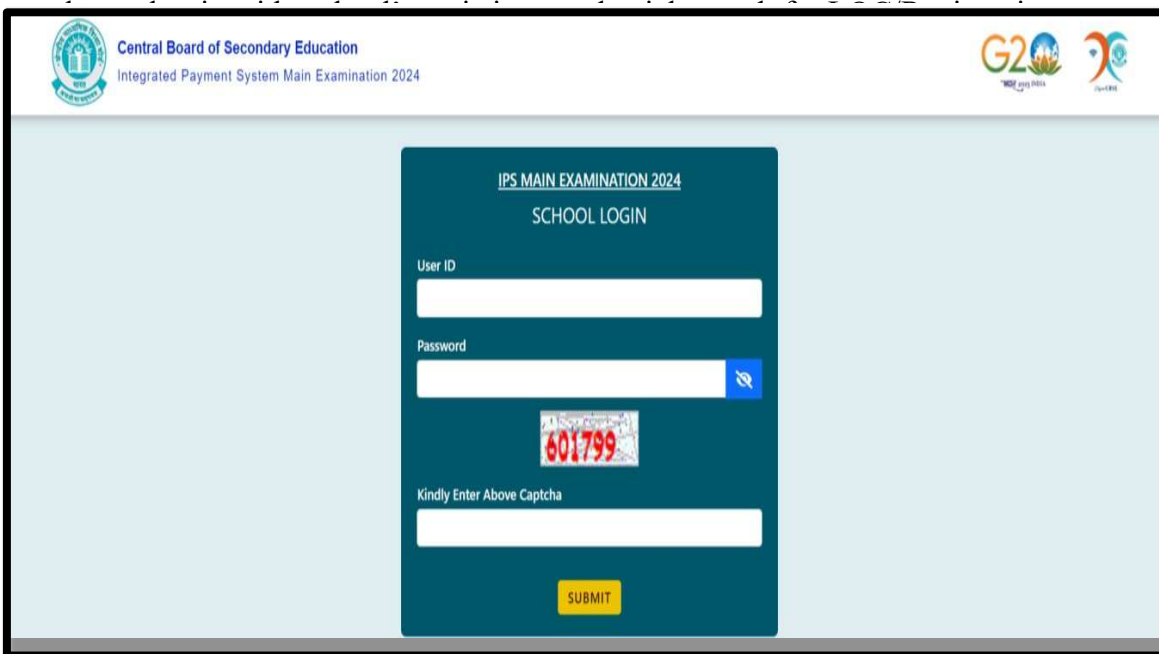
FIND

Chapter 3

Centre Final Payment

1. Login

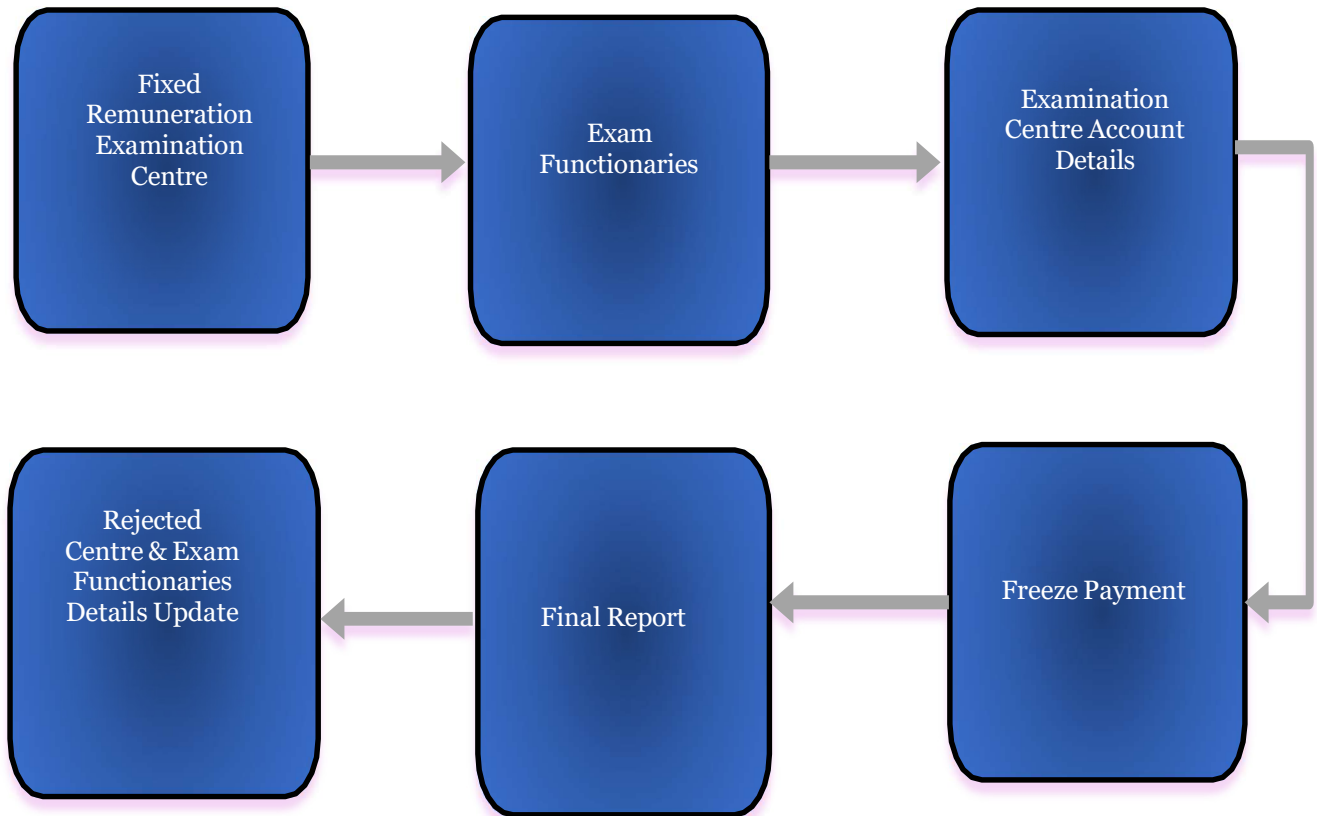
- Visit CBSE website <https://cbse.gov.in> and click on the icon “**Pariksha Sangam**”
- After entering “Pariksha Sangam” portal: Click on menu “**School (Ganga)**” and then **Communication & Integrated Payment System**. Thereafter, click on **Tab Integrated Payment System**. The system will take user to page where various IPS modules will be appearing.
- Now click on Modules “**Board Exam 2025**”. A new window will appear where user



The screenshot shows the 'SCHOOL LOGIN' page for the 'IPS MAIN EXAMINATION 2024'. The page header includes the Central Board of Secondary Education logo and the text 'Integrated Payment System Main Examination 2024'. The login form is a dark teal box with the following fields and elements:


- IPS MAIN EXAMINATION 2024** (header)
- SCHOOL LOGIN** (header)
- User ID** (label) and a text input field.
- Password** (label) and a text input field with a blue eye icon for toggling visibility.
- A captcha image showing the number **601799**.
- Kindly Enter Above Captcha** (label) and a text input field.
- SUBMIT** (yellow button).



2. **Work Flow-Integrated Payment System (Centre Main Examination – 2025)**



Fixed Remuneration Examination Centre

- Upon clicking the "Fixed Remuneration Examination Centre" icon, center can view the details of fixed remuneration for Class X and XII as given below. Click on the Next Module to go Exam Functionaries utility.


Central Board of Secondary Education
 Integrated Payment System Main Examination 2024



 MENU

School Name

FIXED PAYMENT FOR SCHOOL (CLASS X AND XII)

School Details	Region - AJMER Center - 810001 School No - 10001
Exam Days & Total Registered Students (All Subjects & Max Students)	Total Exam Days - 24 Max No. of Students - 402 Sum of No. of Students of each days - 3506
Is your school situated in the city of your Regional Office ? (Centres in the city of Regional Offices are not entitled for expenditure on procurement of plastic/courier bags) Charges for delivery of Answer Books + Courier bags	₹ 12000 View Details <input checked="" type="radio"/> No <input type="radio"/> Yes
Remuneration to Support Staff	Clerk - ₹ 8000 View Details Class IV - ₹ 5000 View Details
Refreshment to the Clerk & Group -D staff at centre	₹ 7125 View Details
Payment for Scribe	₹ 0 View Details
Infrastructure	₹ 4020 View Details
Stationary	₹ 6030 View Details
Printing Centre Material	₹ 1206 View Details
Total Amount	₹ 44381
First Instalment Paid Amount	₹ 19555
Balance Second Instalment Amount	₹ 24816

[BACK](#)
[NEXT MODULE](#)

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- After clicking on View Details, detailed information with the amount will be available
- Clicking on View Details of Support Staff, detailed information will appear as shown below.

Click on View Detail, information regarding Exam date and Total Registered Students Exam Functionaries will appear.

School Details	<div>Support Staff (Class IV):</div> <div>₹ 100 * 50 (No. of Exam Days)</div> <div>Remarks : Per day</div> <table><thead><tr><th>Sr. No</th><th>Exam Date</th><th>Registered Students</th><th>ClassIV</th></tr></thead><tbody><tr><td>1</td><td>19.02.2024</td><td>83</td><td>2</td></tr><tr><td>2</td><td>20.02.2024</td><td>3</td><td>1</td></tr><tr><td>3</td><td>21.02.2024</td><td>378</td><td>3</td></tr><tr><td>4</td><td>22.02.2024</td><td>257</td><td>3</td></tr><tr><td>5</td><td>23.02.2024</td><td>22</td><td>1</td></tr><tr><td>6</td><td>26.02.2024</td><td>393</td><td>3</td></tr><tr><td>7</td><td>27.02.2024</td><td>132</td><td>2</td></tr><tr><td>8</td><td>28.02.2024</td><td>23</td><td>1</td></tr><tr><td>9</td><td>29.02.2024</td><td>33</td><td>2</td></tr><tr><td>10</td><td>02.03.2024</td><td>393</td><td>3</td></tr></tbody></table>	Sr. No	Exam Date	Registered Students	ClassIV	1	19.02.2024	83	2	2	20.02.2024	3	1	3	21.02.2024	378	3	4	22.02.2024	257	3	5	23.02.2024	22	1	6	26.02.2024	393	3	7	27.02.2024	132	2	8	28.02.2024	23	1	9	29.02.2024	33	2	10	02.03.2024	393	3	3508
Sr. No	Exam Date	Registered Students	ClassIV																																											
1	19.02.2024	83	2																																											
2	20.02.2024	3	1																																											
3	21.02.2024	378	3																																											
4	22.02.2024	257	3																																											
5	23.02.2024	22	1																																											
6	26.02.2024	393	3																																											
7	27.02.2024	132	2																																											
8	28.02.2024	23	1																																											
9	29.02.2024	33	2																																											
10	02.03.2024	393	3																																											

<p>School Details</p> <p>Exam Days & Total Registered Students (All Su</p>	<p>Charges for delivery of Answer Books + Courier bags : X</p> <p>₹ (500 + 0) X 24</p> <p>(Delivery Charges + Courier Bags Charges) X No.of Exam days</p>	<p>3508</p>
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- Clicking on View Details of Refreshment to Support Staff, detailed information will appear as shown below.

The screenshot shows a web application interface with a table of expenses. A modal popup is displayed over the table, titled "Refreshment to the staff at centre:". The modal contains the following text:

₹ 75 * 95(No. of Mandays)
 Remarks : Per day
 Note : Payment of all functionaries will be released in their account except of those whose remuneration paid to centre.

The background table lists various expenses with their amounts and "View Details" links:

Expense Category	Amount	Action
Payment for Scribe	₹ 0	View Details
Infrastructure	₹ 4020	View Details
Stationary	₹ 6030	View Details
Printing Centre Material	₹ 1206	View Details
Total Amount	₹ 44381	
First Instalment Paid Amount	₹ 19565	
Balance Second Instalment Amount	₹ 24816	

3.1 Exam Functionaries Account Details

- Upon clicking "Exam Functionaries Account Details" a form will appear as shown below. Fill all the details in Exam Functionaries, by selecting their respective categories and then click on Add button. User can update individual functionary details by clicking on the Edit button.

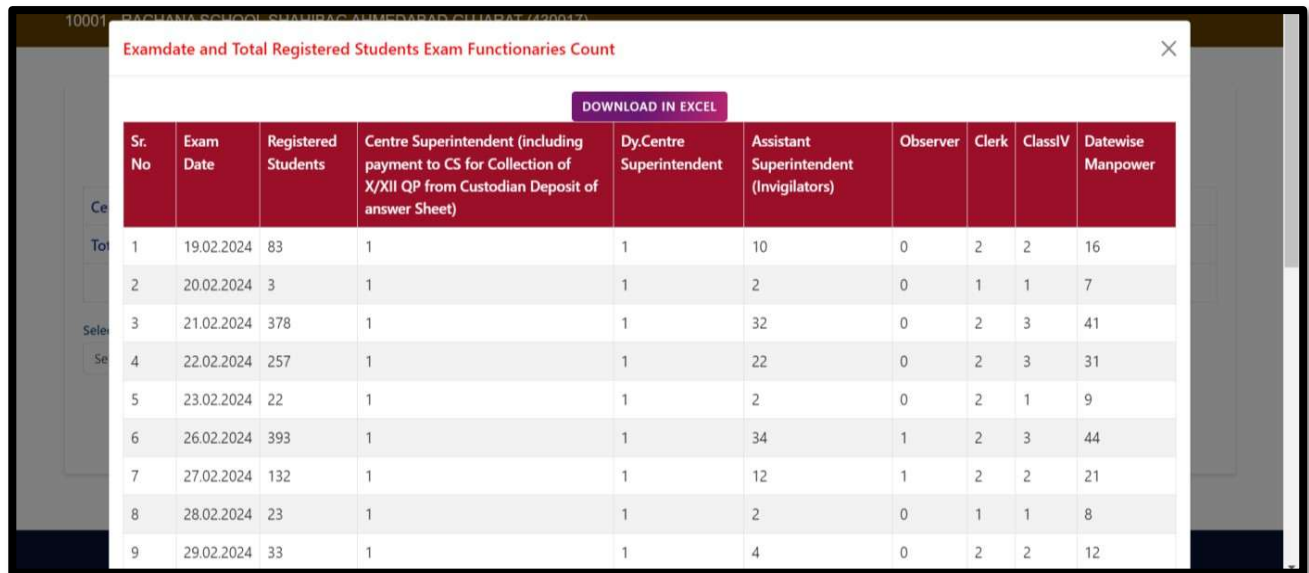
The screenshot shows the "EXAM FUNCTIONARIES" form. The form includes the following fields and buttons:

- Centre No & Name:** 30001 - RACHANA SCHOOL SHAHIBAG AHMEDABAD GUJARAT (430017)
- Total Exam Days:** 24 [View Details](#)
- Select Category to Mark Duties:** A dropdown menu with "Select Category" as the placeholder.
- Buttons:** BACK, FIND, NEXT MODULE

A blue arrow points from the "View Details" link in the "Total Exam Days" field to the "EXAM FUNCTIONARIES" form.

- Clicking on View Details of Total Exam Days, detailed information will appear as shown below.

There is an option to Download Excel file, by click on Download Excel button




Sr. No	Exam Date	Registered Students	Centre Superintendent (including payment to CS for Collection of X/XII QP from Custodian Deposit of answer Sheet)	Dy.Centre Superintendent	Assistant Superintendent (Invigilators)	Observer	Clerk	ClassIV	Datewise Manpower
1	19.02.2024	83	1	1	10	0	2	2	16
2	20.02.2024	3	1	1	2	0	1	1	7
3	21.02.2024	378	1	1	32	0	2	3	41
4	22.02.2024	257	1	1	22	0	2	3	31
5	23.02.2024	22	1	1	2	0	2	1	9
6	26.02.2024	393	1	1	34	1	2	3	44
7	27.02.2024	132	1	1	12	1	2	2	21
8	28.02.2024	23	1	1	2	0	1	1	8
9	29.02.2024	33	1	1	4	0	2	2	12

- Click to next module to go to Centre Account Details icon.



4. Centre Account Details

Click on **Center Account details** icon, add your corrected account details and click on submit button. You can update your details by clicking on the Edit button.

School Name



Central Board of Secondary Education
 Integrated Payment System Main Examination 2024



 MENU

School Name

CENTER ACCOUNT DETAILS

Centre No & Name

10001 - RACHANA SCHOOL SHAHIBAG AHMEDABAD GUJARAT (430017)

School Account Holder Name

Account No.

Confirm Account No.

IFSC

BACK

SUBMIT

NEXT MODULE

S.No.	Centre Code	Name	IFSC	Account No	
1					EDIT

5 Freeze Payment

To freeze the payment, choose the respective type and click on the Find button. User will get the consolidated report of each payment. Once Payment is in “freeze” status, this will be sent for processing and after this, user cannot update the payment.

The screenshot displays the 'FREEZE PAYMENT' interface within the Central Board of Secondary Education Integrated Payment System Main Examination 2024. The header includes the CBSE logo, the text 'Central Board of Secondary Education Integrated Payment System Main Examination 2024', and logos for G20 India 2023 and the 75th anniversary of India's independence. A 'MENU' button is also visible. Below the header, there is a 'School Name' input field. The main content area features a central box with the title 'FREEZE PAYMENT' and a note: 'Once Payment is frozen this will be sent for processing.' Below this, there is a 'Type' dropdown menu with the placeholder text 'Select Type'. At the bottom of the box are three buttons: 'BACK', 'FIND', and 'NEXT MODULE'.

Central Board of Secondary Education
Integrated Payment System Main Examination 2024

G20 India 2023 75th Anniversary

School Name

FREEZE PAYMENT

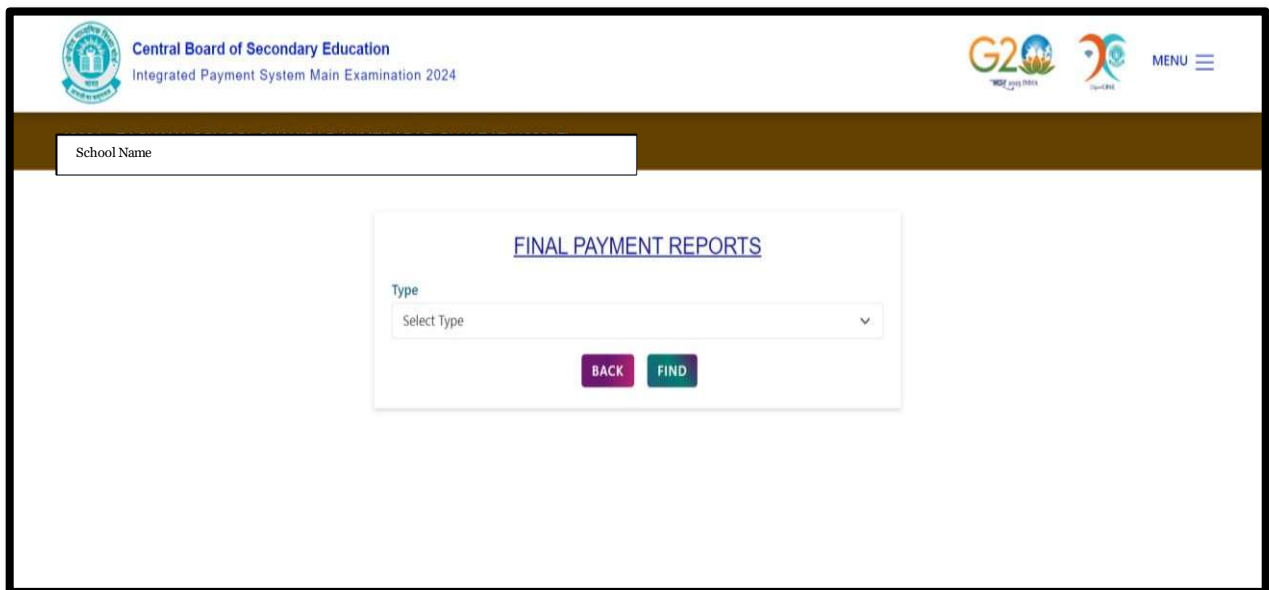
Once Payment is frozen this will be sent for processing.

Type
Select Type

BACK FIND NEXT MODULE

6. Report

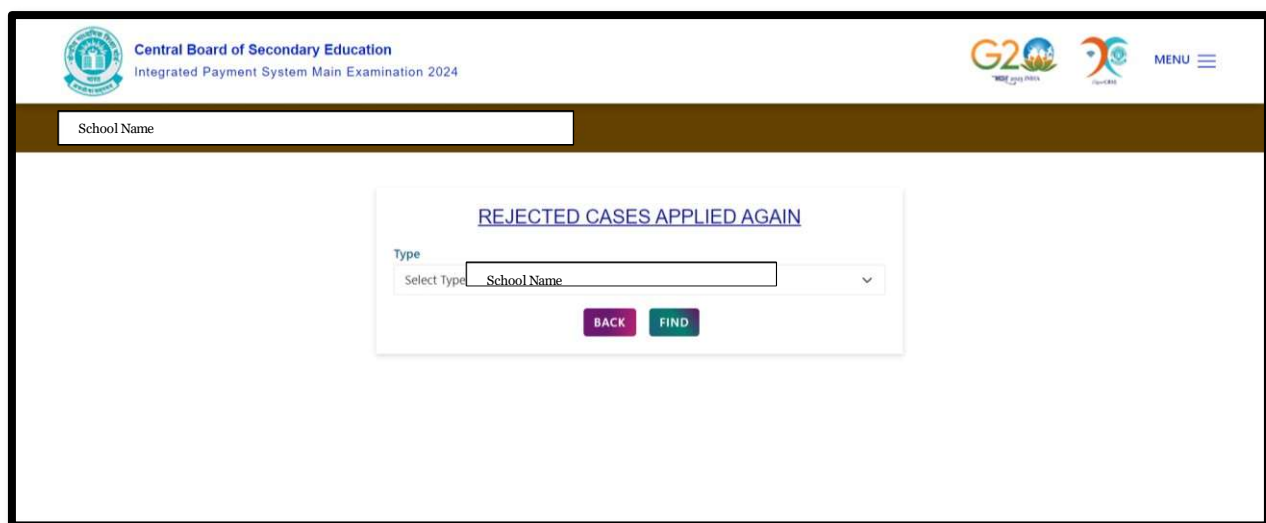
In the Final Payment Report Function User will get payment status of the final payment by selecting type and click on find.



The screenshot shows the 'Final Payment Reports' interface. At the top, there is a header with the Central Board of Secondary Education logo and text: 'Central Board of Secondary Education Integrated Payment System Main Examination 2024'. To the right are logos for G20, 75th Anniversary, and a MENU icon. Below the header is a brown bar with a 'School Name' input field. The main content area features a white box with the title 'FINAL PAYMENT REPORTS'. Inside this box is a 'Type' dropdown menu with 'Select Type' as the placeholder. Below the dropdown are two buttons: 'BACK' (purple) and 'FIND' (green).

7. Rejected Cases

In this User can find rejected cases by selecting type and click on find.




The screenshot shows the 'Rejected Cases Applied Again' interface. It has the same header as the previous screenshot. Below the brown bar with the 'School Name' field, the main content area features a white box with the title 'REJECTED CASES APPLIED AGAIN'. Inside this box is a 'Type' dropdown menu with 'Select Type' as the placeholder. The dropdown menu is currently open, showing 'School Name' as the selected option. Below the dropdown are two buttons: 'BACK' (purple) and 'FIND' (green).

Chapter 4


Practical Examinations Payment

1. Login

- i. Visit CBSE website <https://cbse.gov.in> and click on the icon “**Pariksha Sangam**”
- ii. After entering “Pariksha Sangam” portal: Click on menu “**School (Ganga)**” and then **Communication & Integrated Payment System**. Thereafter, click on **Tab Integrated Payment System**. The system will take user to page where various IPS modules will be appearing.
- iii. Now click on Modules “**Board Exam 2025**”. A new window will appear where user has to log-in with school’s existing credentials used for LOC/Registration.




Central Board of Secondary Education
Integrated Payment System - Practical - 2024



LOGIN

User ID

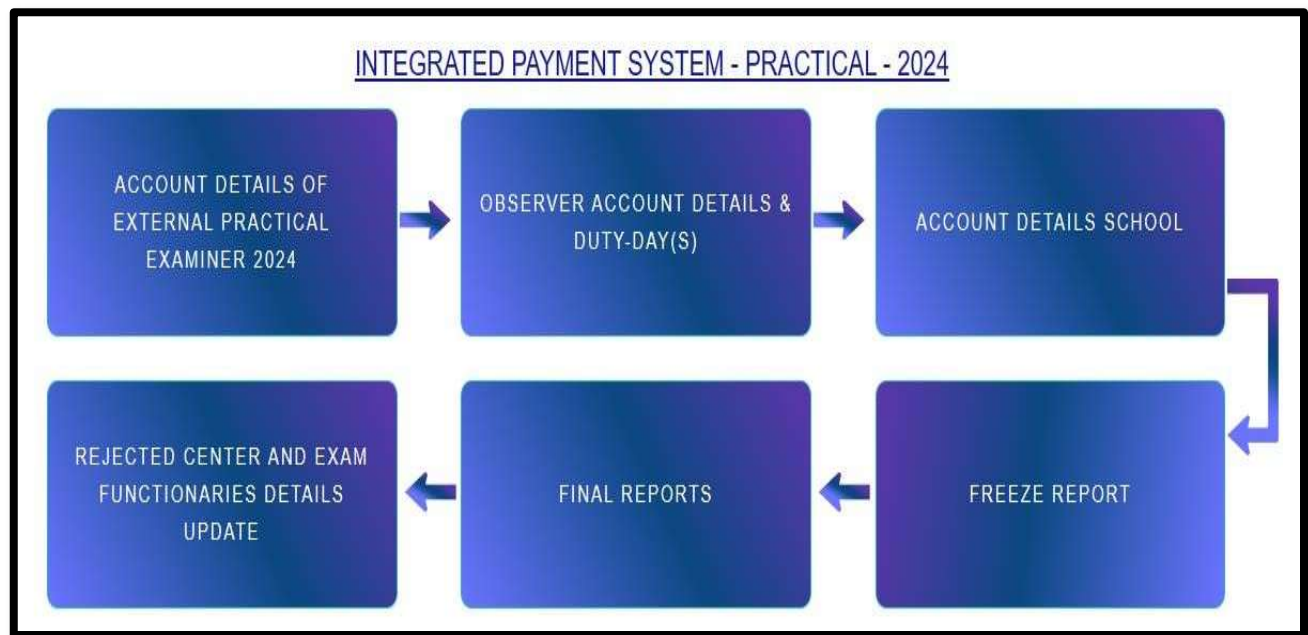
Password



Kindly Enter Above Captcha

SUBMIT

Work Flow



2. Practical Examiner details

After clicking on the option “Practical External Examiner Account Details”, the IPS portal populate the details of practical external examiners which are filled in the practical marks uploading portal and the amount of remuneration, conveyance, refreshments etc. are calculated automatically by the system. Practical Examiners/schools are to ensure that correct data, bank credentials are provided in the portal.

ACCOUNT DETAILS OF EXTERNAL PRACTICAL EXAMINER 2024

School No & Name: 1

Note : Data is to be filled in by the school in the empty pockets at table.

[BACK](#)
[NEXT MODULE](#)

Sr. No	Examiner ID	Examiner Name	Bank Account Number	IFSC	Mobile No	Amount	Action
1	Examiner ID : 1958262 Subject Code : 066 Subject Name : ENTREPRENEURSHIP	ANSHITAANIMESH SHASTRI	0006401541752	ICIC0000064	9376476737	Total Amount : ₹ 550 View Details	EDIT
2	Examiner ID : 929257 Subject Code : 083 Subject Name : COMPUTER SCIENCE (NEW)	GOPAL GOENKA	0130104000079046	IBKL0000130	9924929199	Total Amount : ₹ 895 View Details	EDIT
3	Examiner ID : 224262 Subject Code : 054 Subject Name : BUSINESS STUDIES	MANSI SHAH	15671050033149	HDFC0001567	9913095634	Total Amount : ₹ 835 View Details	EDIT

23.


If there is any correction in bank account number, IFSC Code and Mobile Number, click on Edit button to modify it. Please note that the school is not allowed to make changes in the number of students, subject, batch id etc. Changes can only be made in the bank details.

Subject Code: 027						View Details
Subject Name: POLITICAL SCIENCE						
6	Examiner ID: 0271064	JOYTI VINAYKA	<input type="text" value="XXXXXXXXXX"/>	CNRB0000270	9999999999	Total Amount: ₹ 685
	Subject Code: 027					View Details
	Subject Name: HISTORY					
						<input type="button" value="UPDATE"/> <input type="button" value="CANCEL"/>



By Clicking on View Details of External Examiner the details of admissible amount will be displayed.

4. Observer Accounts Details

The Observer's account details are fetched from practical portal, and the amount of remuneration, conveyance, refreshments etc. are calculated automatically by the system. Observers/schools are to ensure that correct data, bank credentials are provided in the portal.



Central Board of Secondary Education
Integrated Payment System - Practical - 2024

MENU

School No & Name

Total Exam Days

[View Details](#)

Sr. No	Observer Name	No. of Days	Amount (₹) Rates of Remuneration + Refreshment & Conveyance ((₹ 500 per day X No. of Days) + (₹ 250 per day X No. of Days))	Bank Account Number	IFSC	Mobile No	Unique Id (as allotted in OASIS)	Action
1	MS MEETIKA SHARMA	1	750	0036401536723	ICIC00000064	8511306568	1516724	<input type="button" value="EDIT"/>

To update/correct the details 'Edit' button may be used. Please note that the observer is not allowed to make changes in the Number of days. Changes can only be made in the bank account details. Further, total Exam days can be viewed by clicking on View details.

Total Examination Days		
Sr. No	Exam Date	Observer Name
1	19/01/2023	MANDEEP KAUR GULATI
2	20/01/2023	MANDEEP KAUR GULATI
3	23/01/2023	MANDEEP KAUR GULATI
4	24/01/2023	MANDEEP KAUR GULATI
5	25/01/2023	MANDEEP KAUR GULATI
6	27/01/2023	MANDEEP KAUR GULATI
7	30/01/2023	MANDEEP KAUR GULATI
8	01/02/2023	MANDEEP KAUR GULATI
9	02/02/2023	MANDEEP KAUR GULATI
10	03/02/2023	MANDEEP KAUR GULATI
11	04/02/2023	MANDEEP KAUR GULATI
12	06/02/2023	MANDEEP KAUR GULATI
13	08/02/2023	MANDEEP KAUR GULATI
14	09/02/2023	MANDEEP KAUR GULATI
15	10/02/2023	MANDEEP KAUR GULATI

5. Centre Payment

The Centre's account details are fetched from practical portal, and the amount of Centre Charges is calculated automatically by the system. Click on Account details of school utility to check school's bank account details. If any mistake is noticed, click the 'Edit' button and update the details. After that to submit the details click on the Submit/update button.

ACCOUNT DETAILS SCHOOL

School Code & Name

School Account Holder Name

Bank Account Number

Confirm Bank Account Number

IFSC

S No.	School Code	Name	IFSC	Bank Account No	
1	85003	SCS UNIT OF CCBI DEPPE	CNRB0000270	0270101133786	<input type="button" value="UPDATE"/> <input type="button" value="CANCEL"/>

6. Freeze Payment

For freezing the payment choose respective type of payment and click on find button.



Select External Examiner Payment, Click on Freeze

Now the details of the External Examiner payment will be displayed. These details are not editable. In case mistake is noticed, the same can be corrected by clicking on BACK button and selecting the concerned module.

S.No.	Examiner ID	Examiner Name	Subject Code & Subject Name	Total No. of Students	IFSC	Bank Account No.	Amount (₹) Rates of Remuneration (₹ Rate X No. of Students + Refreshment & Conveyance)	Exam Date
1	1958252	ANSHITA ANIMESH SHASTRI	Subject Code : 066 Subject Name : ENTREPRENEURSHIP	20			Total Amount : 550	13-01-2023
2	929257	GOPAL GOENKA	Subject Code : 083 Subject Name : COMPUTER SCIENCE	43			Total Amount : 895	17-01-2023
3	224252	MANSI SHAH	Subject Code : 054 Subject Name : BUSINESS STUDIES	39	HDFC0001567	15671050033149	Total Amount : 835	05-01-2023
4	989120	MR MAYANK	Subject Code : 043	70			Total Amount : 1300	20-01-2023

In case the details are correct the payment in respect of external examiner can be finalized by clicking on “FREEZE” button.

Select Observers Payment, Click on Freeze

Now the detail of the Observer’s payment will be displayed. These details are not editable. In case mistake is noticed, the same can be corrected by clicking on BACK button and selecting the concerned module.

In case the details are correct the payment in respect of Observers Payment can be finalized by clicking on “FREEZE” button.

26.

FREEZE REPORTS

Type
Observer Payment

[BACK](#) [FIND](#) [NEXT MODULE](#)

☐ I do hereby undertake that data submitted in IPS alongwith details of the officials are as per the duty assigned to them and the same has been checked by the undersigned and is correct to the best of my knowledge and belief.

[FREEZE](#)

S.No.	Category Type	Observer Name	IFSC	Bank Account No	Amount (₹) Rates of Remuneration (₹ Rate X No. of Days + Refreshment & Conveyance)
1	Observer No. of Days: 15	MANDEEP KAUR GULATI	HDFC0000336	50100286961404	11250

Select School Payment and Click on Freeze Button

Now the details of the school payment will be displayed. These details are not editable. School payment can be finalized by clicking on “FREEZE” button.

FREEZE REPORTS

Type
School Payment

[BACK](#) [FIND](#) [NEXT MODULE](#)

☐ I do hereby undertake that data submitted in IPS alongwith details of the officials are as per the duty assigned to them and the same has been checked by the undersigned and is correct to the best of my knowledge and belief.

[FREEZE](#)

S.No.	Beneficiary Name	IFSC	Bank Account No	Amount (₹)
1	SCS UNIT OF CCBI DEPRECIATION	CNRB0000270	0270101133766	Total Amount: 16130 View Details

PRACTICAL DATEWISE FIXED AMOUNT DETAILS FOR SCHOOL



A - FIXED

₹ 15 * 189 (Students) = ₹ 2835

Note : Fixed Amount Subjects having Practical Component

₹ 5 * 139 (Students) = ₹ 695

Note : Fixed Amount Subjects having Project Component

B - VARIABLE

Sr. No	Exam Date	Subject Code & Subject Name	Assistant Supt Amount (₹)	Laboratory Assistant Amount (₹)	Laboratory Bearer Amount (₹)	Instrument Player Amount (₹)	Music/Dance RoomHelper Amount (₹)	Sanitation/Cleaning Staff Amount (₹)
1	19-01-2023	027-HISTORY	200.00	0.00	200.00	0.00	0.00	200.00
2	19-01-2023	030-ECONOMICS	200.00	0.00	200.00	0.00	0.00	200.00
3	20-01-2023	030-ECONOMICS	200.00	0.00	200.00	0.00	0.00	200.00
4	23-01-2023	055-ACCOUNTANCY	200.00	0.00	200.00	0.00	0.00	200.00
5	23-01-2023	042-PHYSICS	200.00	200.00	200.00	0.00	0.00	200.00
6	24-01-2023	042-PHYSICS	200.00	200.00	200.00	0.00	0.00	200.00
7	24-01-2023	055-ACCOUNTANCY	200.00	0.00	200.00	0.00	0.00	200.00

Once the details of Payment in respect of “External Examiner”, “Observer” and “School” are frozen, further action will be taken by the Board for releasing the payments. It may be noted that no changes are possible after clicking on the “FREEZE” Button.

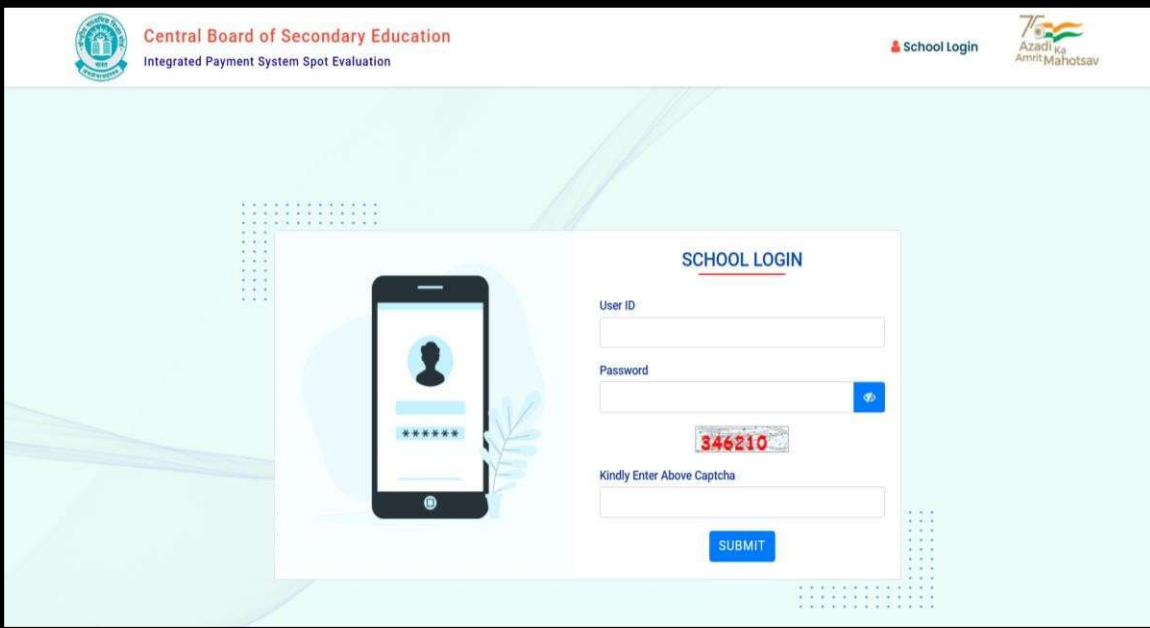
The User can see final report from report tab. It is advised that before finally freezing data on IPS portal, report may be checked. The details of the unsuccessful and failed payment can be checked by clicking on “REJECTED PAYMENT” Button.

Chapter 5

Spot Evaluation Payment

Login

- Visit CBSE website <https://cbse.gov.in> and click on the icon “**Pariksha Sangam**”
- After entering “Pariksha Sangam” portal: Click on menu “**School (Ganga)**” and then **Communication & Integrated Payment System**. Thereafter, click on **Tab Integrated Payment System**. The system will take user to page where various IPS modules will be appearing.
- Now click on Modules “**Board Exam 2025**”. A new window will appear where user has to log-in with school’s existing credentials used for LOC/Registration.



The screenshot displays the 'SCHOOL LOGIN' interface. At the top, the header includes the Central Board of Secondary Education logo, the text 'Central Board of Secondary Education Integrated Payment System Spot Evaluation', a 'School Login' link, and the '75 Azadi Ka Amrit Mahotsav' logo. The main content area features a light blue background with a central white box. On the left side of this box is an illustration of a smartphone showing a login screen with a profile icon and a masked password. On the right side is the login form, which includes fields for 'User ID' and 'Password', a captcha image showing the number '346210', and a 'SUBMIT' button. A label 'Kindly Enter Above Captcha' is positioned above the captcha input field.

On the Home page you can see the workflow of IPS process.



Evaluation Team Account Details

- ✓ After clicking on the option of “Evaluation Team Account Details”.

EVALUATION TEAM ACCOUNT DETAILS

(Please Select category and enter the Name and Bank Account Details. After this click on add button. Thereafter click on next module to complete the process.)

Center No & Name:

Category: Select Category

Name:

Bank Account No.:

Confirm Bank Account No.:

IFSC:

Mobile No:

Unique Teacher ID (as allotted in OASIS):

BACK ADD NEXT MODULE

Sr. No	Category	Name	Bank Account No.	IFSC	Mobile No	Unique Id (as allotted in OASIS)	Action
1	Assistant Head Examiner (Coordination)	AFSASFASFASF	888888888888	SBIN004844	6541239874	456456	<div style="border: 1px solid red; padding: 5px; display: inline-block;"> <div style="background-color: green; color: white; padding: 2px 5px; margin-bottom: 5px;">EDIT</div> <div style="background-color: red; color: white; padding: 2px 5px;">DELETE</div> </div>


Select Category from the dropdown, type the name and enter the Account Details, Mobile Number and unique teacher id.


Select the "Add Button" option. When you click the Add button, a table with the details filled will appear.

IFSC	Mobile No	Unique Id (as allotted in OASIS)	Action
SBIN0004844	6541239874	456456	<div style="border: 1px solid red; padding: 5px; display: inline-block;"> <div style="background-color: green; color: white; padding: 2px 5px; margin-bottom: 5px;">EDIT</div> <div style="background-color: red; color: white; padding: 2px 5px;">DELETE</div> </div>

To edit the details in Accounts details (Bank Accounts number, IFSC or Mobile number), click on the "Edit" button. The delete option can be used to delete the row.

Head Examiners Deta


Central Board of Secondary Education
 Integrated Payment System Spot Evaluation

Logout
 

[Home](#)
[User Manual](#)
[Approved Rate for Spot Evaluation Examinations](#)

HEAD EXAMINER DETAILS

(Please Select category and now enter the number of evaluated days.)

Center No & Name

Select Category to Mark Duties
 Select Category

Head Examiner Name

Class
 Select Class

Subject

No. of Days on which evaluation duty performed

[BACK](#)
[ADD](#)
[NEXT MODULE](#)

Sr. No	Category	Name	Bank Account No.	IFSC	Class	Subject	Amount	No. of Evaluated Days
1	Head Examiner	<input type="text"/>	555555555	SBIN004844	10	004-PUNJABI	15575	11
2	Head Examiner	DFGDD	22222222222	SBIN004844	12	027-HISTORY	15575	11

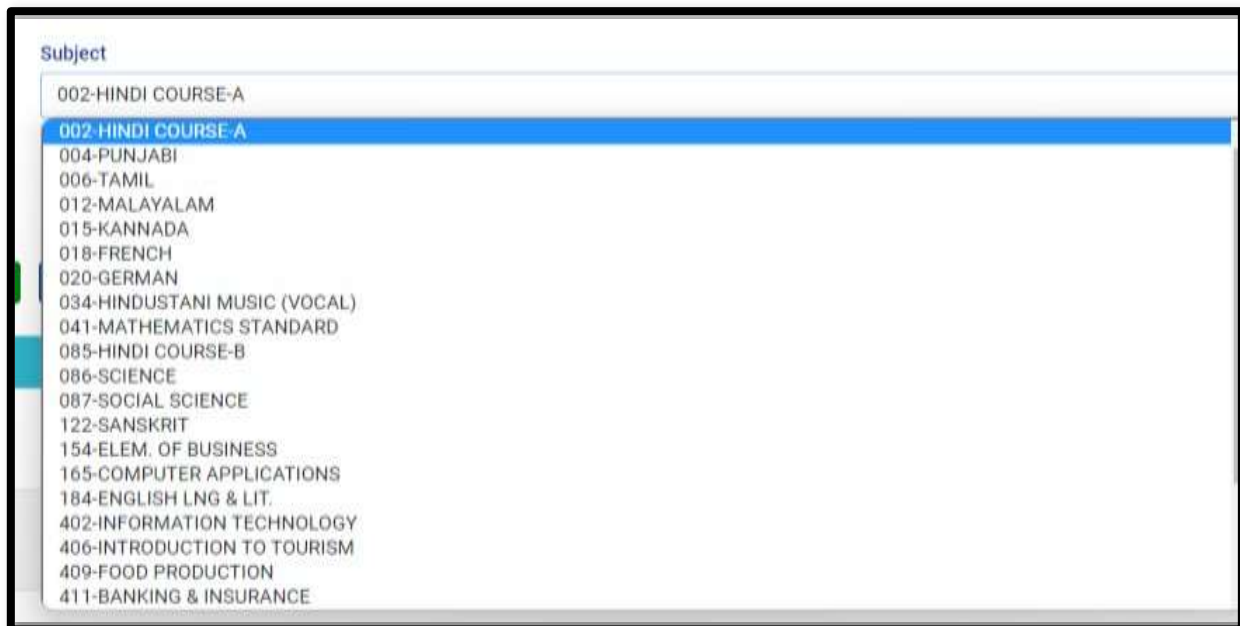
32.

Choose the category from the category dropdown. Fill in the Name of the Head Examiner. Select the class from dropdown.



The screenshot shows a web form with the title "Select Category to Mark Duties". It contains three dropdown menus. The first dropdown, labeled "Select Category", is open and shows two options: "Select Category" (highlighted in blue) and "Head Examiner". The second dropdown, labeled "Select Class", is partially visible below the first one. The third dropdown is not visible.

Once you select the class, according to the class subject, information will appear.



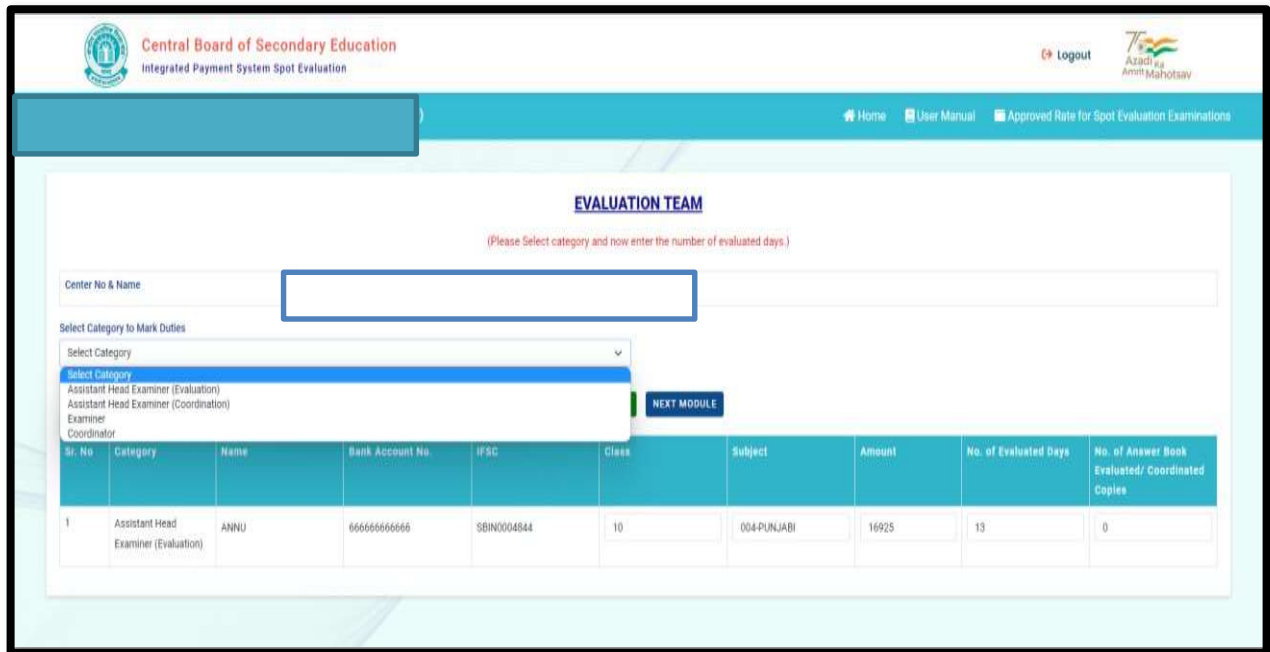
The screenshot shows a list of subjects under the heading "Subject". The list is as follows:

- 002-HINDI COURSE-A
- 002-HINDI COURSE-A (highlighted in blue)
- 004-PUNJABI
- 006-TAMIL
- 012-MALAYALAM
- 015-KANNADA
- 018-FRENCH
- 020-GERMAN
- 034-HINDUSTANI MUSIC (VOCAL)
- 041-MATHEMATICS STANDARD
- 085-HINDI COURSE-B
- 086-SCIENCE
- 087-SOCIAL SCIENCE
- 122-SANSKRIT
- 154-ELEM. OF BUSINESS
- 165-COMPUTER APPLICATIONS
- 184-ENGLISH LNG & LIT.
- 402-INFORMATION TECHNOLOGY
- 406-INTRODUCTION TO TOURISM
- 409-FOOD PRODUCTION
- 411-BANKING & INSURANCE

Fill in the number of days and click the "ADD" button before moving on to the next module.

Evaluation Team

Center No. and Center Name will appear in the page of Evaluation Team.



Central Board of Secondary Education
Integrated Payment System Spot Evaluation

Logout 75 Azadi Ka Amrit Mahotsav

Home User Manual Approved Rate for Spot Evaluation Examinations

EVALUATION TEAM

(Please Select category and now enter the number of evaluated days.)

Center No & Name:

Select Category to Mark Duties

Select Category

Assistant Head Examiner (Evaluation)
Assistant Head Examiner (Coordination)
Examiner
Coordinator

NEXT MODULE

Sr. No	Category	Name	Bank Account No.	IFSC	Class	Subject	Amount	No. of Evaluated Days	No. of Answer Book Evaluated/ Coordinated Copies
1	Assistant Head Examiner (Evaluation)	ANNU	666666666666	SBIN004844	10	004-PUNJABI	16925	13	0

To mark the duties, select the category from the category drop-down menu.



Select Category to Mark Duties

Select Category

Select Category

Assistant Head Examiner (Evaluation)
Assistant Head Examiner (Coordination)
Examiner
Coordinator

Sr. No	Category	Name	Bank Account No	IFSC	Class
--------	----------	------	-----------------	------	-------

34.

Select the name and the applicable HE number from the dropdown menu based on the category. Fill the Number of Evaluated days.

Select Category to Mark Duties

Assistant Head Examiner (Evaluation) v

Name of Assistant Head Examiner (Evaluation)

Please Select v

Head Examiner Name

Select Head Examiner v

No. of Evaluated Days

BACK

ADD

NEXT MODULE

Sr. No	Category	Name	Bank Account No.	IFSC	Class	Subject	Amount	No. of Evaluated Days	No. of Answer Book Evaluated/ Coordinated Copies
1	Assistant Head Examiner (Evaluation)	ANNU	666666666666	SBIN004844	10	004-PUNJABI	16925	13	0

The amount will be calculated automatically.

Evaluation Team Report

The reports of all functionaries will be available in this section. It shows the category, name, bank account number, IFSC, class, subject, calculated amount, number of evaluated days, and number of copies.

EVALUATION TEAM REPORT

Center No & Name:

[BACK](#) [NEXT MODULE](#)

Sr. No	Category	Under Head Examiner	Evaluator Name	Bank Account No.	IFSC	Class & Subject	Amount	No. of Evaluated Days	No. of Answer Book Evaluated/ Coordinated Copies
1	Head Examiner		DIVYA	555555555	SBIN0004844	10 004-PUNJABI	15575	1	0
2	Chief Nodal Supervisor		GSDSGSGSD	11111111111	SBIN0004844	10 004-PUNJABI	5590	4	0
3	Head Examiner		DFGDGD	22222222222	SBIN0004844	12 027-HISTORY	15575	11	0
4	Assistant Head Examiner (Evaluation)	DIVYA	ANNU	66666666666	SBIN0004844	10 004-PUNJABI	16925	13	0

Once all data are correct, click on Next Module

Chief Nodal Supervisor Details

CNS DETAILS

(Please Select category and now enter the number of evaluated days.)

Center No & Name
10008 - NEW ERA SR SECONDARY SCHOOL NIZAMPURA BARODA GUJ (430024)

Select Category to Mark Duties

Chief Nodal Supervisor
v

BACK FIND NEXT MODULE

Sr. No	Category	Name	Bank Account No.	IFSC	No. of Days	Amount	Action
111 View Details	Chief Nodal Supervisor	ANNU GAUTAM	988888888888	SBIN004844	22	5550	UPDATE

View Details

In this section, it shows the details of Chief Nodal Supervisor (CNS) with name , Bank account number and IFSC code. Fill the Number of days and Click on Update Button to calculate the amount and add a record.

CNS payment includes the payment of Clerks and MTS shall go in the account of School i.e. CNS.

By Clicking on “VIEW DETAILS “Amount Description will be display.
Freeze Report

CNS AMOUNT DETAILS

Amount Description

Sr. No	Exam Date	No. of HE	HE Amount (₹)	No. of Clerk	Clerk Amount (₹)	No. of Class VI	Class VI Amount (₹)	Total Amount (₹)
1	810338	2	4650	2	550	2	350	5550

Center No & Name: 10008 - NEW ERA SR SECONDARY SCHOOL NIZAMPURA BARODA GUJ (430024)

Select Category to Mark Dues: Chief Nodal Supervisor

BACK FIND NEXT MODULE

Sr. No	Category	Name	Bank Account No.	IFSC	No. of Days	Amount	Action
111 View Details	Chief Nodal Supervisor	ANNU GAUTAM	9888888888	SBIN004844	22	5550	UPDATE

View Details

For freezing the payment choose respective type of payment and click on find button. Payment can be finalized by click on “Freeze Button”. The details of the unsuccessful and failed payment can be checked by clicking on the “REJECTED PAYMENT” Button.

Chapter 6

Marking Scheme Payment

1. Login

Central Board of Secondary Education
Integrated Payment System IPS-Marking Scheme

G20 India 2023

SCHOOL LOGIN

User ID
1530105

Password

Kindly Enter Above Captcha
449998

SUBMIT

Activate Windows
Go to Settings to activate Windows.

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Enter the user id with the affiliation number and password in the login screen, and type number available on the screen.

2. Work Flow



3. Coordinator and Expert details

ADD COORDINATOR/EXPERTS

ADD COORDINATOR / EXPERTS

Select Designation:

Name:

Venue Address:

Bank Account No:

Bank Name:

IFSC Code:

COORDINATOR / EXPERTS LIST

ID	Designation	Name Of Coordinator	Venue Address	Bank Account No	Bank Name	IFSC Code	Action	Delete
10	Coordinator	Test CoordinatorK2	asdfas	123456789789	State Bank Of India	SBIN0123456	Edit	<input type="button" value="Delete"/>
8	Coordinator	Test CoordinatorK	new Delhi	123456789789	State Bank Of India	SBIN0123456	Edit	<input type="button" value="Delete"/>
11	Expert	Test ExpertK2	asdfsfa	123456789789	State Bank Of India	SBIN0123456	Edit	<input type="button" value="Delete"/>
9	Expert	Test ExpertK	New Delhi	123456789789	State Bank Of India	SBIN0123456	Edit	<input type="button" value="Delete"/>

This tile creates the master coordinator and experts. Add the coordinator and experts' account information. If you need to make a change, you can do so by clicking the edit button.

COORDINATOR MARKING SCHEME

BILL FORM FOR THE EXPENDITURE INCURRED BY THE VENUE COORDINATION ON VARIOUS ACTIVITIES DURING PREPARATION OF MARKING SCHEME-2023

Select Coordinator:

1	Name of Coordinator	----
	Venue Address	----
2	Bank Account No.	----
	Bank Name	----
	IFSC CODE	----

3 Class: 4 Subject:

5	Set	Set-1	Set-2	Set-3	Set-4	Set-5	Set-6	Total
	No. of pages in QP							
	No. of pages in MS	<input type="radio"/> Mono-lingual <input type="radio"/> Bi-lingual	<input type="radio"/> Mono-lingual <input type="radio"/> Bi-lingual	<input type="radio"/> Mono-lingual <input type="radio"/> Bi-lingual	<input type="radio"/> Mono-lingual <input type="radio"/> Bi-lingual	<input type="radio"/> Mono-lingual <input type="radio"/> Hindi	<input type="radio"/> Mono-lingual <input type="radio"/> Bi-lingual	
	No. of Equation Inserted							
	No. of Figures Inserted							

Activate Windows
Go to Settings to activate Windows.

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Fill up the bill form for the Coordinator marking system as needed, and the computation will be done automatically. Then click on submit button.

ADD EXPERT RECORDS

Add the experts' names to this tile based on the coordinator's subject and class. Fill out the above form, and the computation will be done automatically.

ADD EXPERT RECORD

Select Coordinator
--Please Select--

Select Expert
--Please Select--

1 Name of Expert
Venue Address
Bank Account No.
2 Bank Name
IFSC CODE

Class:
--Please Select--

Subject:

Set No:
-- Select --

Total Pages in MS

No of Days of Duty

To and Fro Distance Residence to venue (km)

Is Applicable for Translation Payment
-- Select --

CLEAR SAVE RECORD NEXT

ID	Name Of Expert	Set No	Total No of Pages in MS	No. of Days of Duty	To and Fro Distance Residence to venue (km)	Action	Delete
7	Test ExpertK	Set-1	1	1	1	Edit	
8	Test ExpertK	Set-2	1	1	1	Edit	
9	Test ExpertK	Set-2	1	1	1	Edit	
10	Test ExpertK2	Set-1	1	1	1	Edit	

REPORT MARKING SCHEME

REPORT MARKING SCHEME

Report for
-- Select --

VIEW REPORT

View the report for coordinator and expert from the dropdown and then click on view report in the report marking scheme.

COORDINATOR MARKING SCHEME FORM LIST						
ID	Class	SUBNAME	Total	Date and Time	Action	Delete
8	12th	ACCOUNTANCY	51853.00	04/12/2023 5:14:43 PM	View	
7	10th	AGRICULTURE	53853.00	04/12/2023 4:07:36 PM	View	
6	10th	ARTIFICIAL INTELLIGENCE	48637.00	04/12/2023 3:36:53 PM	View	

Click on view button to see the report.

CENTRAL BOARD OF SECONARY EDUCATION								
2. COMMUNITY CENTRE, PREET VIHAR, DELHI-110092								
BILL FORM FOR THE EXPENDITURE INCURRED BY THE VENUE COORDINATOR ON VARIOUS ACTIVITIES DURING PREPARATION OF MARKING SCHEME- 2023								
PART-1								
1	Name of Coordinator		Test CoordinatorK					
	Venue Address		new Delhi					
2	Bank Account No.		123456789789					
	Bank Name		State Bank Of India					
	IFSC CODE		SBIN0123456					
4	Class		12th					
3	Subjects		ACCOUNTANCY					
5	Set	Set-1	Set-2	Set-3	Set-4	Set-5	Set-6	Total
	No. of pages in QP	1	1	1	1	1	1	6
	No. of pages in MS	1 Mono-lingual	1 Mono-lingual	1Mono-lingual	1Mono-lingual	1 Mono-lingual	1 Mono-lingual	6
	No. of Equation Inserted	1	1	1	1	1	1	6

11	Class -IV Staff Payment(only one) No. of days X (Rs.100 + Rs.300)										4400.00
12	Infrastructure Charges (No of days X Rs.500)										5500.00
13	Coordinator Sitting Allowance (No of days X Rs.1500)										16500.00
14	Coordinator Refreshment (No of days X Rs.300)										3300.00
15	Coordinator Conveyance (KM X Rs.16) (Max Rs.1200 per day)										176.00
Total										51853.00	

It is certified that total amount of **Rs.51853.00** has been incurred during development of Marking Scheme by the Venue Coordinator.

☒ It is certified that payment has been claimed as per duties assigned by CBSE and if any payment is received in excess it will be returned to CBSE.

EXPERT MARKING SCHEME REPORT

SN	Expert Name Account Number: Bank: IFSC Code:	Coordinator Name	Class	Subject	Set No.	Total Pages In MS	No of Days of Duty	To and Fro Distance Residence to venue (km)	Refreshment	Conveyance	Sitting Allowance	Translation Payment(if applicable)	Total Claim
1	Test ExpertK 123456789789 State Bank Of India SBIN0123456	Test CoordinatorK	12th	ACCOUNTANCY	Set-2	1	1	1	300.00	16.00	1500.00	80.00	1896.00

EDIT FREEZE RECORD BACK

Activate Windows
Go to Settings to activate Windows.

Once all of the data has been entered, click the freeze record button. There is no other way to update the data once it has been frozen.

Click on **Freeze Record** for **FINAL SAVE**; no modifications is allowed after Freeze.
